

MINUTES OF THE ANNUAL MEETING
CIVIL SERVICE COMMISSION
Council Chamber
March 13, 2024

Present: John Polinko
Richard Tayek
William Albrecht

Also Present: Mayor Spaetzle, Chief Molnar, Chief Betsa, Public Works Director Liskovec, Public Works Laborer/Local 836 President George Spuckler, and Clerk Valerie Rosmarin.

The meeting was called to order at 4:30 p.m.

1. Appointments of Office

- Nominations were opened for the position of Chairman.

Mr. Tayek nominated John Polinko as the Chairman of the Civil Service Commission. Seconded by Mr. Albrecht. Motion passed 3-0.

- Nominations were opened for the position of Vice Chairman.

Mr. Albrecht nominated Mr. Tayek as the Vice Chairman of the Civil Service Commission. Seconded by Chairman Polinko. Motion passed 3-0.

- Nominations were opened for the position of Secretary.

Vice Chairman Tayek noted that he previously served in the role of Secretary and found it helpful to designate Valerie Rosmarin in that role since the Commission is required to file an annual report with the State Personnel Board of Review, and Mrs. Rosmarin has access to the required documents needed for the filing and is able to complete other secretarial tasks that may be required.

Chairman Polinko moved to nominate Valerie Rosmarin as Secretary for the Civil Service Commission. Seconded by Vice Chairman Tayek. Motion passed 3-0.

The meeting was adjourned at 4:34 p.m.

Respectfully submitted,

/s/ Valerie E. Rosmarin

Valerie E. Rosmarin, Secretary

